

Wissahickon Charter School
Board of Trustees Meeting
June 10, 2026: 6:04 PM
Meeting held via Zoom Conferencing

Board Members Present: Erich Holland (Chair), Shauna Mace (Vice Chair), Jason Manning (Secretary), Allora Buckshon (Treasurer), Dan Pereira, Ohenewaa White, Michelle Alcaraz, Juanita Nyce, Deana Davis

Board Members Absent:

Staff Present: Kristi Littell (CEO), Jane Walsh (Director of Development), Ilana Lipowicz (Executive Assistant)

Guests Present: Annie Chen-Prashaw (Vertex)

Erich called the meeting to order at 6:04 PM.

Welcome & Introductions (Erich)

Erich reviewed the agenda with the Board. The Board members and Board candidates introduced themselves.

A motion to elect Juanita Nyce to the Board was led by Shauna and seconded by Jason. The Board unanimously approved Juanita Nyce to the Board.

A motion to elect Deana Davis to the Board was led by Ohenewaa and seconded by Michelle. The Board unanimously approved Deana Davis to the Board.

Kristi swore Juanita Nyce and Deana Davis into the Board.

Some Good News & Board Good News (Kristi)

Kristi shared pictures of the Fernhill 8th grade graduation which took place earlier in the day. The Board shared their good news.

Consent Agenda (Erich)

The Consent Agenda included the following items:

- May Board Meeting Minutes
- May Expenses
- Draft Budget

Wissahickon Charter School
Board of Trustees Meeting
June 10, 2026: 6:04 PM
Meeting held via Zoom Conferencing

A motion to approve the Consent Agenda was led by Jason and seconded by Ohenewaa. Juanita and Deana abstained. The Consent Agenda was approved by the Board.

Finance and Audit Committee Report (Annie)

The cash balance, liabilities and ratio are healthy.

There is an Act 55 update which is a new audit implication. This means additional compliance testing for Act 55. Vertex will work with Kristi to prepare for this.

The lease reimbursement was voted on by role call vote. Juanita and Deana abstained. All others were in favor. The lease reimbursement was approved.

A motion to approve the financial statements was led by Allora and seconded by Shauna. Juanita and Deana abstained. All others voted in favor. The May financial statements were approved.

Annie shared the updates from the last budget.

- The most notable update was the final rates from the Philadelphia School District.
- This year, WCS participated in a reimbursement program that reimburses some special education costs not covered by per pupil rate. If we participate again, those additional revenues will be factored into the budget.
- There were some small updates to salaries.

The budget used a conservative 5.5% revenue increase where we expect closer to 7-9%. We also expect higher special education numbers than budgeted for.

A motion to approve the 26-27 budget was led by Jason and seconded by Ohenewaa. Juanita and Deana abstained. All others voted in favor. The 26-27 budget was approved.

Development Committee Report (Jane)

- Jane recently attended an event with the Hamilton Family Charitable Trust who invited a cohort to meet and network.
- We are considering transferring to a new CRM called Bloomerang which would replace several platforms we currently use to manage development work.
- We have raised \$804K surpassing our \$775K goal for the year.
- The Board will meet in August for a retreat. There is a poll out which will be used to schedule a date most convenient for everyone.

Wissahickon Charter School
Board of Trustees Meeting
June 10, 2026: 6:04 PM
Meeting held via Zoom Conferencing

Governance Committee Report (Shauna)

- All Board officers are staying in their roles for next school year.
- Jason reviewed the results of the CEO survey from her direct reports. The governance committee will next work on the Board evaluation.

CEO Report (Kristi)

There have been many EOY events going on: celebrations of learning, Kindergarten graduation, 8th grade graduation, EOY staff parties, and more.

This year water testing for lead was not required. On-going remediation for water is in process at Fernhill. No remediation is needed at Awbury.

Kristi asked the Board what they'd like to do at the August retreat. Some thoughts were:

- Committee planning time
- Wissagiving planning
- Trainings re: board recruitment and/or fundraising

The Board entered a closed session for multiple items including:

- **to discuss a confidential student matter legally allowably through PA State Sunshine Laws at 7:07 PM.**
- **to review the School Safety & Security Report for the 25-26 SY and the Threat Assessment Team Report for the 25-26 SY**

The Board exited the closed session at 7:40 PM.

A motion to pass the resolution presented in closed session was led by Jason and seconded by Shauna. Juanita and Deana abstained. The resolution was approved by the Board.

The meeting adjourned at 7:42 PM.

Supporting Documents:

Wissahickon Charter School
Board of Trustees Meeting
June 10, 2026: 6:04 PM
Meeting held via Zoom Conferencing

- Meeting Agenda
- Juanita Nyce Resume
- Deanna Davis Resume
- Lease Reimbursement 2025-2026
- May Financial Statements

Action Items

- Complete the doodle poll to schedule the August retreat.