

Wissahickon Charter School
Board of Trustees Meeting
September 16, 2026, 6:02 - 7:48 PM
Meeting held via Zoom Conferencing

Board Members Present: Erich Holland (Chair), Shauna Mace (Vice Chair), Jason Manning (Secretary), Allora Buckshon (Treasurer), Dan Pereira, Michelle Alcaraz, Deana Davis, Brendon Jobs, Lacey Tisdale

Board Members Absent: Juanita Nyce, Ohenewaa White

Staff Present: Kristi Littell (CEO), Jane Walsh (Director of Development), Ilana Lipowicz (Executive Assistant)

Guests Present: Annie Chen-Prenshaw (Vertex), Tom Schubert (Truist), George Pazos (Wharton), Max Fischer (Wharton)

Erich called the meeting to order at 6:02 PM.

Welcome & Introductions (Erich)

Erich reviewed the agenda with the Board. The Board took a moment of silence for a student and for a community member who recently passed away. The group took turns introducing themselves, welcoming two new prospective members and the two new Wharton fellows.

A motion to approve Lacey to the board was led by Jason and seconded by Shauna. The board unanimously approved Lacey to the board.

A motion to approve Brendon to the board was led by Allora and seconded by Jason. The board unanimously approved Brendon to the board.

Kristi swore in the two new board members.

Some Good News & Board Good News (Kristi)

Kristi shared that this year it is WCS's 25th birthday. We are starting to collect photos and stories from over the years. This pairs perfectly with George's and Max's project for the year, which is to help us find a system to track and keep in touch with alumni.

Consent Agenda (Erich)

The Consent Agenda included the following items:

- Board Meeting Minutes July 2026
- June, July and August check disbursements

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A motion to approve the Consent Agenda was led by Shauna and seconded by Michele. Jason, Brendon and Lacey abstained. All others were in favor. The Consent Agenda was approved by the board.

Finance and Audit Committee Report (Allora & Kristi)

Allora gave an introduction to the Finance Committee for the new members. A few buckets of things the committee is keeping up with are:

- Charter renewal
- Audit
- Big expenses, most of which were resolved last year. No expenses up for discussion right now.

Tom from Truist gave a report on WCS's investment accounts.

Annie reviewed the June, July and August financials. Cash balance and liabilities are healthy. The school district will do a reconciliation when actual regular ed/special ed student counts are determined. This variance will likely slowly increase.

A motion to approve the financial statements was led by Allora and seconded by Shauna. Brendon and Lacey abstained. The financial statements were unanimously approved by the board.

Kristi discussed the siding expense at Awbury campus.

Development Committee Report (Jane)

- WissaGIVING week is coming up in November. This is our giving week to kick off the giving season. This relies on a lot of peer to peer fundraising.
- Jane shared a list of potential corporate partners/friends and asked board members to look through this list and write down names of people they know at those companies in order to consider ways to engage them with the WCS community.

Governance Committee Report (Shauna)

- We have recruited four new board members so far this school year. We are still always recruiting new board members. Shauna sees Jane's list as a great potential jumping off point for recruitment, especially for the finance committee.

CEO Report (Kristi)

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- We will bring in a pharmacy to conduct a vaccine clinic on October 2, a PD day, to make it easy for staff to get flu and COVID vaccines.
- We have been having lots of conversations about curriculum selection for students with varied needs. In October, our Director of Curriculum and Instruction will attend the meeting so that the Board can hear a summary of our programs and also learn about how we go about curriculum selection.
- We are in year 3 of the strategic plan. This is a keep on keeping on type of year. This is a 5 year plan, and there is still room for new projects.
- School has begun and is off to a good start. We have set up an Autism support room at Fernhill which is off to a great start.
- Each campus had high attendance and engagement for Back to School Night.

The Board entered a closed session to discuss a confidential personnel matter legally allowable by PA Sunshine State Law at 7:15 PM.

The Board exited the closed session at 7:47 PM.

The meeting adjourned at 7:48 PM.

Supporting Documents:

- Meeting Agenda
- WCS Board Bylaws
- 2029 Strategic Plan; Year 3
- Brendon Jobs Resume
- Lacey Tisdale resume
- June Financial Statements
- August Financial Statements

Action Items

- Board members will make a list of contacts connected to potential corporate partners.